



Meeting Minutes

Board of Directors Telephone Meeting

October 3, 2017

10:00 am to 11:00 am

In attendance: Juan Ramirez (president), Brianna Moore-Trieu (vice president), Kristina Powers (past president), Kelly Wahl (secretary), Paula Krist, Ronald Lopez Ramirez, Erin DeSantis, Leeshawn Moore, Kris Krishnan, Jessica Luedtke, and Deborah Lee.

Juan called the meeting to order at 10:04 am.

Juan announced that we were pushing meeting minutes approval for June's meeting to our November meeting.

Brianna led the discussion regarding committee for selecting new board members.

Three director positions are available as well as the vice president position.

After discussion, the board decided to offer a director position to one of the candidates: Monica Malhotra; and to continue the search through the end of the year to fill the two remaining director positions for 2018.

Paula moved to ratify this decision, and the motion was seconded. The motion passed unanimously.

Brianna will reach out to the remaining candidates with the status of our ongoing search.

The board discussed the candidates for the vice president position and selected Jessica Luedtke.

Brianna moved to ratify this decision, and the motion was seconded. The motion passed unanimously.

Other business was discussed:

Kris described the proposal of a company to capture the conference in a professional fashion via live-stream video. Recording and live-streaming with side-by-side on the web could expand

the reach of the conference. CAIR could create a video library for the conference presentations.

Paula expressed concern that when we called for presentations for CAIR 2017, we didn't explicitly include language about being videotaped as presenters. Approval would have to be post-hoc. Others agreed and considered it as something we can discuss in the future for next year. It's great to have an archive. Among other concerns was the extent to which many people use CAIR to have initial experiences presenting. The prospect of being recorded for posterity could dissuade presenters from participating. The board could perhaps chat with the AIR board for their process in selecting a vendor for recording, selecting of workshops, and securing permission of the presenters. Perhaps we could include on the evaluation form whether presenters would consider it in the future. There was concern that, as has happened at other conferences, periodic delays for technical reasons could occur. Also, question askers might have to agree to filming as well.

The board concluded that we could do some homework and consider this in the future. One session this year is being videotaped by the choice of the presenter – they will put up signs outside the room explaining that the video we be focused only on the presenter, but audio of questions will be captured.

One additional comment regarding this year's conference: In scheduling the conference, it turns out that the 10th is a holiday for many of us. Not all of us on the board have institutions that observe Veteran's Day, however.

Brianna extended her thanks to the committee for board selection.

At 10:58 am, the meeting adjourned.