

CAIR Executive Committee Meeting Minutes

Wednesday, October 7, 2009

Conference Call (3:00 p.m. to 4:00 p.m.)

Participants: Sutee Sujitparapitaya (President), Sam Agronow (Immediate Past President), Willard Hom (Vice President), Fran Horvath (Treasurer), Mark Pavelchak (Independent Segment Representative), David Radwin (UC Representative), Michael Roona (Secretary).

The meeting was called to order at 3:10 p.m.

Budget Line for Accounting Services

Upon a motion duly made and seconded, the board unanimously agreed to add a line to the budget for accounting services, and to appropriate \$1500 for said services.

Budget Line for Software

Upon a motion duly made and seconded, the board unanimously agreed to add a line to the budget for software, and to appropriate \$500 for purchase of accounting software.

Approval of Proposed Bylaws

Upon a motion duly made and seconded, the board unanimously approved the proposed new bylaws and instructed the secretary to distribute them to CAIR members at least 30 days prior to the annual business meeting.

Agenda for Annual Business Meeting

The board approved the agenda for the annual business meeting.

Update on Recruitment/Election of New Directors

The board was updated on efforts to recruit candidates to stand for election and finalized plans for implementation of the election.

The meeting was adjourned at 4:12 p.m.