

**Minutes**  
**CAIR Executive Committee Meeting**  
**Monday, January 14, 2008**

Meeting was called to order by Cel Johnson on Monday, at 10:05 AM.

**Present:** Bettina, Cel, David, Craig, Janel, Paula, Sam, Sutee, Ed

**Absent:** Julian, Fran, Barbara, Bill

**TREASURER'S REPORT**

Bettina handed out Income and Expense reports from Conferences and CAIR Budget (2 pages)

Bettina handout out segmental report on summary. CSU steady or up. UC and CCC down, Independents up.

Suggestion: Have CAIR event this Spring before budget cuts: Might work.

**SITE FOR 2009 Conference**

Room Nights:

--Should we restructure conference to have 1 day conference instead of 2 in light of budget cuts?  
No!

--Workshops: Cut them

--CCC impact: Bad cuts – RP group

DECISION: Choose Doubletree, Sacramento – Negotiate Internet access charge.. Negotiate 75%-80% pickup. Busses are \$125 per hour per bus, 30-35 people....Doubletree to be 17<sup>th</sup> to 20<sup>th</sup>. Instead of 18<sup>th</sup> to 20<sup>th</sup>.

Vote for Sacramento: 8-0-1 (David R.) – go to Doubletree.

**RALPH WOLFF'S CHALLENGE – APRIL 2009**

Present a proposal at WASC. 10-20 things faculty should know.

Fran – Indicates would be willing to pull it together.

Presentation – Segment based? – learning outcomes?

Start with VSA template

Sam, Janel, Sutee volunteer to find people.

**MEMBERSHIP DUES**

UNCHANGED For 2008. Not a good year to raise fees and we have money in the bank.

## **PROBLEMS WITH THE PRESIDENCY**

Bill wants to help but has serious health issues. Intentions are good but may not be able to follow through.

Distributes letter from Bettina to Bill on Dec. 11th. Return receipt signed for at UC San Diego.

CAIR Constitution:

**CRAIG: BOARD MOVES TO ACCEPT, IN ABSENTIA, THE RESIGNATION OF BILL ARMSTRONG AS VICE-PRESIDENT OF CAIR.**

Discussion: Is Bill resigning as Vice-President or as President>

MODIFICATION OF RESOLUTION: Accept resignation from office (not specific)

**JANEL: BOARD MOVES TO ACCEPT, IN ABSENTIA, THE RESIGNATION OF BILL ARMSTRONG AS VICE PRESIDENT FROM THE BOARD OF CAIR.**

VOTE: Unanimously passed 9-0

## **PRESIDENCY:**

Bettina: Have special election, move that Sam be nominated to run for President.

Constitutional Issue: Sutee succeeds to Presidency

Secretary: Would need to be elected.

In constitutional amendment:

Special election, would be held by David.

Sutee declined to accept Presidency in order to preserve the order of succession and to have the opportunity to become President in Sacramento.

Bettina: Have special election, move that Sam be nominated to run for President.

**BETTINA: Move special election for President to preserve the current order of succession by segment.**

Approved: 9-0 (unanimous)

Cel: Call for Nominations from UC for special election. Experience planning conferences.

Cel to send letter to Bill and deadline for nominations on January 28<sup>th</sup>.

## **LUNCH TIME DISCUSSION**

Discussed:

- a) Constitution Task Force fixes and reorganization. Cel – Sam – David .
- b) Conference Theme – “ Surviving in Hard Times” was changed to “Making Good Decisions in Challenging Times”
- c) Who to Invite as Speakers
  - 1) Someone from Leg Analyst Office....
  - 2) Jean Tobin - Higher Ed. - Foundational Funding – Andrew Mellon Foundation
  - 3) Ralph Wolff
  - 4) Mike McPherson (like Tobin)
  - 5) Jack Scott (but Won't Show, save for Sacramento Conference in 2009)
  - 6) Finance Panel Names – Harry Heligrin (CSU Northridge), Todd Lee (UCSB), James Manifold, John Nixon
  - 7) Peter Schrag?
- c) Conference Program Committee-Chaired by President: Sam, Sutee, Fran, and Paula
- d) Local Arrangements Committee – Paula, Janel? and Mike
- e) Nominating Committee – Cel, Ed, Barbara
- e) Paper Reading for Upcoming Conference – Papers to be Read by Segment Reps, get papers sooner – April call with July/August Acceptance?
- f) CAIR Conference Planning Handout: Best Presentation is NOT done in timely way. Worried about AIR.

Paper Reading – Segment Reps Read Papers - April call, July/August Acceptance

## **CAIR WEBSITE – DISCUSS NEXT STEPS**

Sutee – Server older, need better website. Need more functionality than HTML. Content – Design need updating

Bettina: AIR will manage but is costly and don't get access to money coming in until end-of-month. Hard to pay bills.

MAINTAIN CAIR.ORG ON ANOTHER SERVER? - Appointed person from Board to have access. HIRE A SERVICE TO MAINTAIN IT. – RENT SPACE FROM EVERYONE

USE AIR BUT NOT CREDIT CARD TRANSACTION??? LISTSERVE WAS A PROBLEM.

SUTEE – Will look at more up-to-date website. Will talk to Bob and report back to Board.

NEXT ACTION: CONFERENCE CALL - BEST PRESENTATION AND WEBSITE.

**--Meeting was adjourned at 3:30 PM.**