

CAIR Executive Committee Meeting Minutes

Tuesday, April 4, 2006

Conference Call

Participants: Craig Hayward, President; Cel Johnson, Vice President; Bettina Huber, Treasurer; Julian Fernald, Secretary; Sam Agronow, UC Rep; Terrence Willett, CCC Rep; Sutee Sujitparapitaya, CSU Rep

The meeting was called to order at 2:00 p.m.

I. Minutes

Corrected minutes from the February 2006 meeting were approved.

II. CAIR 2006 – Pasadena 11/1-11/3

A. Speakers

Confirmed – Paula Mishima to discuss the Cal-PADS transcript project;
Tentative - Jack Schuster, Professor of Education and Public Policy at Claremont Graduate University, and Dan Walters, Sacramento Bee reporter on Higher Education issues;
Declined - Eugene Tobin, Program Officer for the Liberal Arts Colleges program of the Mellon Foundation, Fred Lillibridge, President of AIR.

Potential – Jennifer Lindholm, HERI Researcher and Project Director of the *Spirituality in Higher Education* project, and Clifford Adelman, Senior Research Analyst in the U.S. Department of Education and author of *The Toolbox Revisited*. Craig will follow up with Adelman and Cel with Lindholm.

B. Save the Date Notice

A “save the date” notice for the conference with confirmed speakers, conference theme, and hotel and city information, along with a call for papers, and a membership renewal request will be sent to the membership list in mid-April.

C. Question Bank for “Who Wants to be a Millionaire?”

Board members agreed to write three to five questions with four multiple choice responses of varying difficulty pertaining to higher education issues generally, their particular segment particularly, and/or statistics or other related topics. Questions will be sent to Craig in April.

D. On-site meeting

tentatively scheduled for Thursday June 15 in Pasadena.

III. Membership Lists

Segment reps have received lists of members from their segment and will work on getting updated information.

IV. Election Nominating Committee

Sutee, Sam and Terrence agreed to serve with Brandt on the nominating committee.

V. Web Site Changes and Updates

Sutee shared a mock up of the conference web site. He agreed to get a contract including job scope and cost for updating the CAIR web site from the developer in order to proceed with development.

VI. Tufts University LGBT Center Survey Request

Craig will send their request to the CAIR listserv.