

## California Association for Institutional Research

CAIR 2009 CONFERENCE REGISTRATION FORM  
November 18-20, 2009 at Doubletree Hotel Sacramento

Name: \_\_\_\_\_ Name on badge: \_\_\_\_\_  
 Position: \_\_\_\_\_ Telephone: \_\_\_\_\_  
 Office: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_  
 Institution: \_\_\_\_\_ Fax Number: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City, State Zip: \_\_\_\_\_

### Registration Options (please check your choice)

	Early Registration (Before Oct 13)	Regular Registration (After Oct 13)
<b>Full Conference Registration</b> Includes 2010 membership, all sessions, and events on Wednesday, Thursday, and Friday	<b>\$275</b>	<b>\$300</b>
<b>First Time Conference Attendees – Full Registration</b> Includes 2010 membership, all sessions, and events on Wednesday, Thursday, and Friday	<b>\$225</b>	<b>\$250</b>
<b>Wednesday Preconference Only</b> Includes 2010 membership and all Wednesday sessions and events	<b>\$80</b>	<b>\$100</b>
<b>Thursday or Friday Registration Only</b> Includes 2010 membership and all Thursday/Friday sessions and events	<b>\$165</b>	<b>\$175</b>
<b>Students &amp; Retired Institutional Researchers</b> Intended for enrolled students not employed full-time and retired professionals-- <i>equivalent to full registration</i>	<b>\$150</b>	<b>\$150</b>
<b>2010 membership only</b>	<b>\$40</b>	<b>\$40</b>

### Please provide the following information regarding your conference plans:

1. Is this your first CAIR Conference?    Yes    No    If not, how many have you attended? \_\_\_\_\_
2. Which Segment Meeting, if any, will you be attending on Wednesday, Nov. 18<sup>th</sup> ?
 

California Community Colleges	California State University
Independent Colleges & Universities	University of California
I am not planning to attend a Segment Meeting	
3. Are you planning to attend the President's Reception on Wednesday evening (11/18)?    Yes    No

*continued on next page*

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5. Are you planning to attend the Thursday (11/19) luncheon?      Yes      No

If yes, what type of entrée do you prefer?

Chicken Entrée      Fish Entrée      Vegetarian Entree

6. Are you planning to attend the reception (11/19) on Thursday evening?      Yes      No

7. Are you planning to attend the Friday (11/20) luncheon buffet?      Yes      No

8. Which nights do you plan to stay at the Hilton Pasadena?  
(This item is for planning only -- you must make your own reservations directly with the hotel.)

Tue. Nov 17      Wed. Nov. 18      Thu. Nov. 19      Fri. Nov. 20

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**ACCOMMODATIONS**

Make reservations early. **To guarantee the low conference rate, refer to the *California Association for Institutional Research (CAIR)* when booking your room and reserve by *Thursday October 23rd, 2009*.** Later reservations will be on a space-available basis, probably at a higher rate.

Doubletree Sacramento contact numbers: 1-800-222-TREE or 916-929-8855 or online at [www.sacramento.doubletree.com](http://www.sacramento.doubletree.com)

The CAIR 2009 conference rates are **\$119.00 (single)** per room night, plus 12.1% tax .

Conference pre-registration is strongly preferred, as is payment by check. Checks must be payable to CAIR and submitted with this form. You may also pay by credit card (see below). Purchase orders **cannot** be accepted.

Conference pre-registration is strongly preferred. Pre-registration may be completed on-line at <http://www.cair.org/conferences/reg.aspx>. Checks must be payable to CAIR and submitted by mail with this form. You may also pay by credit card (see below). Purchase orders **cannot** be accepted.

Confirmation will be sent to your e-mail address. If your pre-payment has not been confirmed, be prepared to pay upon arrival at the Conference site. The fee for any part of a day is the same as the fee for the whole day.

**For the *Early Registration Rate*, send *this form and full payment in a first-class letter postmarked by October 13, 2009* or register on the CAIR website.**

***All registration forms should be mailed to:***

Fran Horvath, CAIR Treasurer  
Office of Institutional Advancement  
Naval Postgraduate School, 1 University Circle, He 130, Monterey, CA 93943  
Phone: 831-656-2228    E-mail: [rfhorvat@nps.edu](mailto:rfhorvat@nps.edu)

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**Paying by credit card:**      VISA      MasterCard      Diners Club

Number: \_\_\_\_\_ Expiration Date (month/year): \_\_\_\_\_

for VISA cards: V code (3-digit number appearing on back of card after card number): \_\_\_\_\_

Signature: \_\_\_\_\_

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**Please note: Registration fees are nonrefundable.**